



**Artist Call Out**  
**28th July - 1st September 2023**

**Background**

Building on the success of our first Summer at the Quayside in 2022, Exeter Canal & Quay Trust are looking to commission a range of individuals or organisations to create a family friendly offer on the Quayside over the school Summer holidays. We have set aside the Transit Shed for Tuesdays, Wednesday and Fridays (please note Fridays have been allocated so it is only the Tuesdays and Wednesdays we are looking to fill). Our preference is for activity that reflects the setting and heritage of the Quayside in some way - there are some incredible stories to be found and we would love these to be built into our cultural programme wherever possible.

All events or sessions must be free for the participant to access. Activities can be bookable or drop in but please state in your application if you need us to take bookings.

Exeter Canal & Quay Trust will pay your fees and expenses so please include these within your application.

**Who are the Exeter Canal & Quay Trust?**

ECQT was set up by the City Council as an independent charity in 1981, The main aim was to enable money to be raised and spent on the historic buildings on the Quay which did not count as part of the City Council's capital programme in a time of austerity. Some things never change!

In the 1990's the Trust concentrated on running its property portfolio and supporting its tenants in the area. Several property deals were done involving the sale of longer leases or freeholds, which produced significant capital receipts.

After the millennium we shifted to become more welcoming to grant applications. Over the years we have made significant grants to local organisations. We have also made grants to enable arts events to take place on the Quay, including the popular Jazz on the Quay in the summer.

The most recent acquisition in our portfolio is The Custom House, which was added to our lease by the City Council in 2015.

ECQT manages a Cultural Partners programme focused around the Custom House which appoints two organisations for a 3 year residency. The desire to develop the space as a Literature Hub means one of these partners will be specific to this art form, the other is more open. For the period until the end March 2023, our partners are [Literature Works](#) and [Honeyscribe](#) who have created some wonderful projects and events over the recent years. Literature Works continue to develop the [Quay Words](#) activities and Honeyscribe have built a creative arts programme using artists in residence inspired by the heritage of the space and the Quayside as a whole.

From April 2023, following an open call, our partners will continue to be Literature Works who will be joined by [Art Work Exeter](#) - we look forward to seeing how the programme develops and are sure they will create some exciting new activities at the Custom House.

**More information on the Custom House can be found at [www.exetercustomhouse.co.uk](http://www.exetercustomhouse.co.uk)**



## FAQ's

**What space is available?** We have allocated the Transit Shed for Tuesdays and Wednesdays over this period. Please note, this is essentially an outdoor space (with a cobble floor) with cover! If you have a particular request to use another space on the Quayside please do get in touch and we will do our best to accommodate this. Walkabout acts are also welcome.

**Who can apply?** All are welcome! We can accept applications from individuals, collectives and organisations.

**Is there power available?** There is power available in the Transit Shed upon request.

**Are there any restrictions on times?** We would like activity to be held no earlier than 10am and no later than 8pm but are flexible within this. We would suggest peak hours are between 11-3pm.

**What marketing is provided?** We have recently appointed a Social Media & Digital role to ECQT who will support the programme this year. Digital copies of a poster, schedule and social media assets will be provided and we would welcome you helping us spread the word as much as possible.

**Can I apply for more than one date?** Absolutely. You are welcome to apply for as many days as you like but please be aware that we may accept your application but for fewer days if this works best for the wider programme.

**Do I need to provide insurance and risk assessments?** We will ask all successful applicants to provide us with up to date Public Liability insurance and a risk assessment for activities prior to the event date.

**Is parking available?** I am afraid we are not able to provide any parking on site so please do build these costs into your fees. The cheapest parking is at [Haven Banks 3](#) which is about a 10 minute walk from the Transit Shed. You are able to unload at the Transit Shed prior to 10am.

**Is any equipment available?** There are a limited number of small tables and chairs available for you to use - please note you may need to move these from the store close to the Transit Shed if we do not have staff available. If you have any specific requirements, please do let us know in your application and we will do our best to accommodate this.

**How and when will decisions be made?** Decisions will be made by Trustees of Exeter Canal & Quay Trust the week beginning 20th February. We will inform you of the decision either way no later than the 3rd March.

**How will payment be made?** We will work out a payment schedule with all successful applicants and can be flexible with this to cover any up front costs.

## How to apply

To apply, please send us the following no later than 9am on 13th February:

- Tell us a little about you and your work - feel free to include web links and photos if you think these will help us get a better understanding
- What activity would you like to do? If this links to the Quayside in some way, explain a little about this.
- Let us know what dates / times you'd ideally like and if these are flexible at all
- An outline budget or confirmation of your fees and expenses
- Confirmation that you are able to provide PLI and risk assessments prior to the sessions

All applications should be sent to [anna@exetercustomhouse.co.uk](mailto:anna@exetercustomhouse.co.uk) - if you have any questions in the meantime please do not hesitate to get in touch.

Please note - we anticipate far more applications than we are able to fund. We would love to keep everyone's details on file in case there are future opportunities but do let us know if you'd prefer us not to do this.

Best of luck!

Anna Gilroy  
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Exeter Canal & Quay Trust